

## IBM Software Demos

### Lotus Notes 8

**IBM Lotus Notes 8** delivers new, innovative capabilities which help increase organizational and personal productivity. This release includes major enhancements to messaging, calendaring, and contact management, while introducing new capabilities such as activity-centric computing and composite applications.

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Renovations company employee Frank Adams uses the new “Open List” feature to access his **Lotus Notes 8** Inbox. This new user interface retains many familiar elements, along with notable improvements.

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For example, Frank can view messages using the familiar preview pane at the bottom of the screen, or re-position it to a vertical right-side view.

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He can easily display and navigate mail threads, or Conversations, simply by clicking the visual indicator next to the latest message in a specific conversation. Hovering the mouse over a message displays its content as well.

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**Lotus Notes 8** e-mail support now provides the ability to recall messages that have already been sent, as shown here in the selection menu for a message in Frank’s “Sent” folder

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The expandable Sidebar feature gives users quick access to frequently used tools, including the integrated **Lotus Sametime** Contacts component. This allows Frank to exploit **Sametime** instant messaging and collaboration function from within **Lotus Notes**

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Other Sidebar tools provide him with seamless access to content libraries from a **Lotus Quickr** server, a customizable list of subscriptions to RSS feeds from a variety of sources, and a convenient single-day calendar view.

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The Sidebar also contains Frank’s Activity list. Activities are groups of work elements – including e-mail threads, Todo’s, and chat logs – organized and managed around a specific task or project. Activities allow individuals and teams to coordinate related information more effectively.

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The enhanced **Lotus Notes 8** Calendar interface provides greater flexibility and control over calendar and scheduling tasks.

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New display options are provided - including 1-work-week and 2-day views - allowing employees to customize the look of their calendar to better fit the way they work.

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Support for the "iCalendar" standard allows **Lotus Notes 8** users to exchange information with Internet and other compliant calendar applications. Here, Frank imports a file containing meeting information in iCalendar format, previews the information, and then adds the new entry to his calendar.

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On his "Contact" page, Frank's contacts are listed alphabetically, and details for the selected contact are shown in the preview pane.

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In addition, he now has a "Business Card" view which displays contact photos and online status along with standard address information. Online status indicators are located here and next to names throughout the **Lotus Notes 8** client.

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New views enable Frank to see Recent Contacts, or sort all Contacts by Category or Company.

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**Lotus Notes 8** allows users to connect multiple application components into a single, integrated composite application, also referred to as a "mashup". In this application, the upper pane contains a list of Contractors, including the region where they reside. As Frank selects a new entry, the lower panes display all Contractors for the selected region, as well as the **Renovations** contact for the selected Contractor.

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These 3 separate components, connected logically inside **Lotus Notes**, work together to provide just the right information quickly and efficiently.

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Next, Frank uses one of the integrated standard-based **IBM** Productivity Tools to continue work on a new presentation. As he selects the text on the first page, the contextual controls at the right are updated, based on his selection. Here he can easily make the necessary changes to the text, using an extensive set of formatting properties.

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In addition to this presentation editor, **Lotus Notes** 8 provides document and spreadsheet editors that support a wide variety of file formats, and allow users to create, edit, and manage business documents.

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The new thumbnail viewer enables easy navigation through all open applications.

<9 secs>

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And the enhanced Search component provides a new user interface for searching domains, people, and applications.

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**IBM Lotus Notes** 8 offers major enhancements to core features, and powerful new capabilities that help organizations improve collaboration, increase productivity, and streamline business processes.